

Troop 1970 Patrol Leader's Monthly Activity Preparation and Execution Guide

For _____ Date _____

1st Week (3 weeks prior)

- Plan menu
- Prepare job list
- Plan spare time activities
- Theme of the month training
- Prepare equipment list
- Campfire Preparations

2nd Week (2 weeks prior)

- Finish menu planning
- Take a count of who is going
- Distribute permission slips
- Job Lists
- Review Advancements to be accomplished during the activity
- Equipment check-inventory chuck box etc.

3rd Week (1 week prior to event)

- Return Permission Slips (final finding of who is going)
- Tenting partners
- Distribute equipment to be taken home (coolers, tents, chuck boxes, as appropriate for the event)
- Check to see if all pieces are in the chuck box
- Get menus approved
- Grubmaster appointed
- Job list
- Other materials needed (e.g. charcoal, chuckbox, cooler, hiking stoves)
- Check out coolers from Quartermaster

Morning of Event

- Roll call
- Quartermaster issues gear from Locker
- Verify all permission slips/waivers/physicals and other paperwork is accounted for
- Patrols issue gear
- Collect money for food
- Lanterns - make sure Adults have extra propane fuel
- Help load pickup with equipment and firewood as needed
- Help load equipment and gear into vehicles
- Identify other drivers
- Drivers distribute maps/brief on directions to activity site
- Find out who is providing transportation and who needs a ride
- Check to see if Venture equipment is needed with ASM for Venture

Saturday

- 0700 Meet at Church Parking Lot
- 0730 Leave for camping destination
- 2 hour travel time estimated
- 0930 Arrive at camp
- Theme work
- 1200 Lunch period
- 1300 Start afternoon program
- Carry out afternoon theme
- 1600 Start preparations for dinner
- 1900 Free Time - plan games, practice campfire skits
- 2000 Campfire
- 2300 Lights off

Sunday

- 0645 Cooks get up
- 0700 Reveille, breakfast, pack personal gear
- 0900 Advancements
- 1030 Break Camp/play a game
- 1130 Church Service/Closing
- 1200 Leave camp
- Travel to homes/lunch on the road
- 1500 All scouts delivered home with their personal and assigned gear

Meals	Sat.	Sun.
Drinks	_____	_____
Vegetables	_____	_____
Salad	_____	_____
Main Course	_____	_____
Dessert	_____	_____
Snacks	_____	_____
	_____	_____
	_____	_____
Assignments		
Cooks	_____	_____
	_____	_____
KP	_____	_____
	_____	_____
Firewood	_____	_____
	_____	_____
Campfire	_____	_____
	_____	_____
Other	_____	_____
	_____	_____